

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Fire Department

AGENDA DATE: 04/12/2011

CONTACT PERSON NAME AND PHONE NUMBER: Bruce D. Collins, Purchasing Manager at 915-541-4308
Wade A. Warling, Logistics Battalion Chief at 915-771-1071

DISTRICT(S) AFFECTED: ALL

SUBJECT:

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to issue purchase orders to W.W. Grainger, Incorporated. under the State of Texas Multiple Award Schedule (TXMAS) contract TXMAS 2-539030 for miscellaneous industrial supplies and equipment in the estimated amount of \$100,000. This is in addition to previous purchase orders and Co-op limit issued to W.W. Grainger, Incorporated in the approximate amount of \$100,000. Total expenditures are \$200,000.

BACKGROUND / DISCUSSION:

W.W. Grainger Incorporated provides excellent service and competitively priced products deemed necessary by the EPFD. A brief description of items include, tool boxes, ladder rope, duct tape, flag lanyard, garden hose, and so on. W.W. Grainger's TXMAS designation allows the EPFD to source competitively priced items for either delivery, or will call pickup, while satisfying all purchasing law and due diligence. A major advantage that W.W. Grainger has over other competitors is their store front located locally in the City Of El Paso. This advantage allows personnel assigned to the EPFD to procure necessary items in a timely manner for immediate distribution, or repair of equipment deemed necessary for use by EPFD line personnel.

PRIOR COUNCIL ACTION:

None

AMOUNT AND SOURCE OF FUNDING:

Various Fire Department supplies and materials accounts and maintenance and repair accounts.

Funding Source – General Fund

22010320 – 503111 - 01101

22010320 – 503117 - 01101

22010320 – 503118 - 01101

22010320 – 503208 - 01101

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

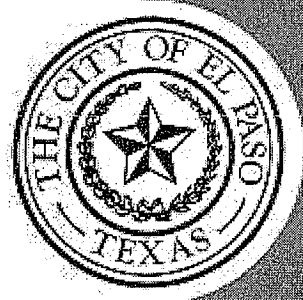
DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

Dedicated to Outstanding Customer Service for a Better Community

SERVICE SOLUTIONS SUCCESS



To: Bruce D. Collins, Purchasing Manager

From: Wade Warling, Logistics Chief

Date: March 10, 2011

Re: Use of Texas Multiple Award Schedule, (TXMAS) contract TXMAS-2-539030.

The El Paso Fire Department recommends utilizing, TXMAS Contract # 2-539030, (Industrial parts and supplies) to increasing the allowable purchasing threshold of \$100,000.00 payable to W. W. Grainger, Incorporated. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. Is there an urgent need for the product/service? In other words, is time of the essence?

There is a genuine need to continue TXMAS purchasing from W. W. Grainger due to the rapid need for parts and supplies that are readily available from W. W. Grainger for the EPFD. Another benefit that W. W. Grainger possesses is there local storefront that allows direct procurement the same day as needed.

2. Does the purchase through the Program promote the standardization of equipment?

Yes, there are items that are used consistently by the EPFD that are readily available through W. W. Grainger. This availability allows positive continuity, and confidence in the chosen supplies, and reliability in their performance.

3. Does the purchase through the program support local business? If not is there a comparable product/service available locally?

Yes, W.W. Grainer has a local storefront with products readily available for use by local businesses.

4. Do the available vendors have prior work experience and/or familiarity with the City Of El Paso.

W. W. Grainger has provided the Fire Department consistent product and has extensive familiarity with conducting business with the City Of El Paso.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson

Fire Chief
Otto Drozd III



CITY OF EL PASO

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5. *Is the pricing reasonable as compared to other similar products/work performed for the City Of El Paso in the past or as quoted from other companies?*

The pricing is reasonable and competitive with quality manufacturers that help to insure that the City Of El Paso is receiving the best product for the money spent. The added benefit is detailed in W. W. Grainger having an enormous inventory of on hand supplies, and next day availability.

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Susan Combs Texas Comptroller of Public Accounts

Search TXMAS Contracts: _____ Search

Rebates: Pursuant to Texas Government Code § 2155.510(b), rebates generated from TXMAS contract purchases made using federal funds must be reported to the federal funding agency for reporting and reconciliation purchases. Each quarter of the State's fiscal year, TXMAS contractors rebate .75% of their TXMAS sales to the State of Texas via the Texas Comptroller of Public Accounts (CPA). It is the purchasing entity's responsibility to report the amount of rebate using the above percent based on the total dollar value of the TXMAS purchase order.

Example: A purchasing entity receives and uses federal funds of \$50,000 to purchase items/services on a TXMAS contract. The purchasing entity must report to the federal fund-provider that a sales rebate of \$375 ($\$50,000 * .75\% = \375) will be paid to the State of Texas by the TXMAS contractor.



W. W. GRAINGER, INCORPORATED
Contract TXMAS-2-539030

On-Line Catalog/Order Processing

Industrial Supplies & Equipment, Janitorial Supplies & Equipment

Corporate Office:
W.W. GRAINGER, INCORPORATED
100 GRAINGER PARKWAY
LAKE FOREST IL 60045-5201
USA

Delivery: 1-10 DAYS ARO

FOB Point: DESTINATION

Terms: NET 30 DAYS

Send PO to:
W. W. GRAINGER, INCORPORATED
9315 NEILS THOMPSON
AUSTIN TX 78758
USA
Vendor ID: 13611502801

Remit To: W. W. GRAINGER, INCORPORATED
DEPT: (BRANCH #), (ACCT. #)
PALATINE IL 60038-0001
USA
Vendor ID:

Vendor ID: 13611502801

Invoice From:
W. W. GRAINGER, INCORPORATED
DEPT: (BRANCH #), (ACCT. #)
PALATINE IL 60038
USA
Vendor ID:

Business Type: Large

DUNS #: 005103494

Effective: 8/26/2002

Expires: 4/30/2011

CONTACT: TIM SWEAT
Phone 214-274-2331
TIM.SWEAT@GRAINGER.COM

Note: Click on the column headings below to change the sort order. To search for a particular company, simultaneously press the "CTRL" and "F" keys, then type the word you are looking for and hit "Enter".

Authorized Dealers

<u>Dealer Name</u>	<u>City</u>	<u>State</u>	<u>Contract Number</u>	<u>Hub</u>	<u>Contact Info</u>
EVCO PARTNERS LP / DBA			<u>TXMAS-</u> Yes		NANCY EVANS